

# Mortgage Executive

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<b>Position</b>	Mortgage Executive
<b>Company</b>	VT Outsourcing Pty Ltd
<b>Location</b>	Ahmedabad, India
<b>Job Type</b>	Full-Time
<b>Job Category</b>	Mortgage

## Position Overview

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VT Outsourcing Pty Ltd is seeking a motivated and experienced Mortgage Executive to join our growing team in Ahmedabad. In this role, you will manage the mortgage application process from start to finish, providing expert advice to clients on mortgage products and assisting them in securing financing. You will work closely with clients to facilitate smooth and successful transactions, supporting Australian lending operations.

## Key Responsibilities

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- Advise clients on mortgage products and financing options tailored to their individual needs.
- Assist clients in completing mortgage applications and gather all necessary documentation.
- Liaise with lenders, real estate agents, and other parties involved in the mortgage process.
- Review and assess clients' financial situations to recommend suitable mortgage solutions.
- Stay updated on market trends, mortgage rates, and regulatory changes within the Australian market.
- Ensure full compliance with Australian lending regulations, standards, and internal policies.
- Maintain accurate records of client interactions, applications, and outcomes using mortgage management software.
- Build and maintain strong client relationships to support repeat business and referrals.

## Qualifications & Requirements

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- Bachelor's degree in Finance, Business, Economics, or a related discipline.
- Relevant experience in mortgage broking, lending, or a related financial services role.
- Strong understanding of Australian mortgage products, processes, and lending standards.
- Excellent communication, negotiation, and customer service skills.
- Proficiency in mortgage software platforms and the Microsoft Office Suite.
- High attention to detail with strong organisational and time management capabilities.
- Ability to work effectively in a fast-paced, client-focused environment.

## What We Offer

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- Competitive salary package commensurate with experience.
- A supportive team environment with opportunities for career growth.
- Exposure to Australian mortgage and lending industry operations.
- Full-time, stable employment with a professional outsourcing firm.

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*To apply, please submit your resume and a brief cover letter outlining your experience to our HR team.*  
VT Outsourcing Pty Ltd | Ahmedabad, India